

Wanted: Graphic Designer & Website Designer

Kayenta Arts Foundation, located in Ivins, Utah, is looking for a Graphic Designer and Website Designer to work on several projects through 2017 and beyond. The position(s) may be held by one person or two.

Graphic Designer and Website Designer will work with one or more KAF Directors to design brochures, pamphlets, posters, and other marketing materials and event programs. The successful applicant will be able to take raw narrative information and present, in a timely manner, one or more design ideas, including layout, color, text, etc. Several projects will need to be completed over the next few months, while others may arise in the fall. The successful applicant will work from his/her home and supply his/her own computer and any needed computer programs.

This position is a contract position with no benefits other than the agreed fees. The successful applicant must be available immediately.

Application Submissions: To be considered for this position, please submit the following to info@kayentaartsfoundation.org by June 15, 2017.

*Resume

*Samples of design work, or links to webpages showing your work

*Your estimated hours and fee per hour for each of the following (KAF also will consider a monthly retainer for a set scope of work):

New website to include Kayenta Arts Foundation and Center for the Arts at Kayenta. Manage site and perform maintenance and monthly updates. Site must integrate online payment (compatible with quick books) and online ticketing processing.

Three trifold brochures (KAF, Center for the Arts and Season of Events)

Two-page digital format newsletter (monthly or quarterly)

Performance programs (average 1-2 two per month)

Print ads for magazines or newspapers (average 1-2 per month). These ads may contain the same information with different size or format.

Event posters (average 1-2 per month)

Logo for Center for the Arts at Kayenta